

Future Glaze Windows

Unit 47, Gelli Industrial Estate, Gelli, Pentre, CF41 7UW

Location: Showroom

Title : Showroom - COVID19	Date of Assessment : 07/05/2020	Risk Assessor : Becky Dean
Risk Assessment Reference : COVID_SHOW	People involved in making this assessment : Becky Dean	
Task/ Process : Assessment of the risks associated with customers visiting our showroom during and beyond the COVID-19 pandemic.	People at Risk : Employees, Members of the Public	

Hazard : COVID-19 If persons contract COVID-19, they will experience symptoms ranging from persistent coughing, fever, fatigue etc. If customers or employees are elderly and / or have underlying health conditions, such as COPD, there is potential risk of death.
Control Measures:
1. Showroom visits will be pre-arranged via telephone.
2. Futureglaze Windows will ask visitors if they're symptomatic, on the morning of their visit prior to their arrival.
3. Only one customer will be permitted to enter the showroom at any given time (couples will be permitted providing they reside in the same household).
4. Social distancing of 2m will be adhered to at all times. Due to low occupancy of premises, this will be easily maintained.
5. Futureglaze Windows will not offer food or drink to showroom visitors.
6. Futureglaze Windows will not physically embrace showroom visitors.
7. Futureglaze Windows employees are contacted by management on a daily basis to establish if they're symptomatic. If they are, they must self-isolate in accordance with government guidance and are by no means to attend the site.
8. The showroom is thoroughly cleaned on a daily basis. This includes all windows and doors being disinfected after each customer has left the premises.
9. Futureglaze Windows have identified vulnerable employees, who are not permitted to visit the workplace until authorised by management.

Documents Associated with this Risk Assessment:	
Review Date : 07/07/2020	Reviewer : Becky Dean